



**MINUTES OF
ALAMEDA YOUTH ADVISORY COMMISSION
SPECIAL MEETING FOR January 24, 2008**

DATE: Thursday, January 24, 2008
TIME: 4:00 PM
PLACE: Room 360, City Hall, corner of Santa Clara Avenue and Oak Street, Alameda, CA 94501

1. ROLL CALL

Present: 4:03 PM - Hannah Bowman, Lamont Carter, Vincent Morgado, Anjuli Sastry, Bhaani Singh, Angela Sterling-Vick, Priscilla Szeto, Ben Ulrey;
(Ilya Pinsky, Jordan Flores – Late)

Absent: Michelle Blackman

Staff: Pat Russi, Recreation Supervisor
Andy Wong, Recreation Coordinator

2. APPROVAL OF MINUTES

None

3. ORAL COMMUNICATIONS, AGENDA

(Any person may address the Commission in regard to any matter over which the Commission has jurisdiction or of which it may take cognizance that is not on the agenda.)

None

4. WRITTEN COMMUNICATIONS

None

5. NEW BUSINESS

A. Introductions of Youth Advisory Commission and Staff (Discussion / Action Item)

Debra Kurita, City Manager, and Dale Lillard, Alameda Recreation and Park Director

City Staff - Patrick Russi, Rec. Supervisor and Andy Wong, Rec. Coordinator

Public/Advisor – Rachel Reed, Alameda Point Collaborative,

Franklin Hysten, Home Project,

Audrey Lord-Houseman, Development Services and “The Collaborative”

Youth Commission Introductions

B. Expectations and Standards (Discussion / Action Item)

Discussion on meeting attendance and procedures:

- 1) Commissioners are encouraged to be on time; due to school schedules and projects, it is understandable, if periodically, they are late.
- 2) Return phone calls reply to e-mails.
- 3) Meetings are open to the public, so dress/attire should be appropriate (according to school guidelines).
- 4) Quorum will need to be establish, minimum of 6 for a quorum.
- 5) Respect each individual's opinion and point-of-view.
- 6) There should be no discussions outside the meetings.
- 7) Discussed the process for taking an action vote and making a motion.
- 8) Read and understand your Minutes from previous meeting, and review the current Agenda for the current meeting.

C. Develop meeting schedule (Discussion / Action Item)

Discussion was held regarding best time and dates to hold meetings. Officially, meetings should be once a month. The conclusion of the discussion was to hold meetings on the second and fourth Tuesdays of each month.

M/S/C Ulrey / Morgado (unanimously approved)

“That second and fourth Tuesdays of each month, at 5:00 PM – not later than 7:00 PM”

D. Establish contact list (Discussion)

Contact list was updated

E. Established Youth Commission Background (Discussion)

Discussion was held regarding the following Information on other City Commission and Boards:
Civil Service Board, Commission on Disability Issues, Film Commission,
Golf commission, Transportation Commission, Recreation and Park Commission.

Discussion was held on:

- 1) Review other City's By-Laws; use, amend, add, and/or adopt By-Laws.
- 2) Election of Officer to take place at the next meeting: Chair person, Vice Chair person.

Discussion for possible visits and attendance of other City's Youth Commission, and City Commissions, or City Board, to see how other Commissions conduct their meetings.

6. UNFINISHED BUSINESS

7. ORAL COMMUNICATIONS, GENERAL

8. SET NEXT MEETING DATE:

Tuesday, February 12, 2008; 5:00 PM – 7:00 PM

9. ADJOURNMENT

5:28 P.M.